

- 1. Please read the guidelines below carefully**
- 2. You only need to fill in this form if your bank details for transferring the deposit differ from the account details you have previously given for rental payments**
- 3. After reading the guidelines, fill out the forms on page 1 and 2 with your computer**
Our bank doesn't accept handwritten forms.
- 4. Print page 1 and 2**
- 5. Sign page 2 (marked with X)**
- 6. Hand both pages over to Seezeit**
You can either submit the original form or send a scan to studentisches.wohnen@seezeit.com
- 7. Please note:** It is your responsibility to fill out the form correctly. We will not double check the information you provide. If the transfer cannot be processed due to incorrect information, the transfer fees will still be deducted from your deposit. Our bank (Sparkasse) charges 13€ for their service. Additional fees may/will be charged by your international bank.
- 8. The deposit will be refunded no later than 3 month after the end of the contract.**
Provided that no problem was noted in the moving out documents.
Any kind of issue can delay the refund.

Guidelines

Beneficiary IBAN / Account-Number:

For countries with IBAN, it is mandatory to fill in IBAN. It is not sufficient to give only the account number. Please note, some countries do have IBAN, although they do not accept SEPA-transfers.

Name of account holder:

Please insert the name of the account holder exactly! Please mind the correct spelling. (Especially important if account holder and tenant are not the same).

Payments to USA:

If your beneficiary bank is in the USA, please insert the 9 digit ABA-Routing-Number or Fedwire-Number in the reference field.

Payments to India:

It is mandatory to note the Purpose-Code: P1306 in the reference field.

Bank details for deposit refund

Name of tenant:

Dormitory:

Tenant ID:

End of contract:

E-mail address (for inquiries):



Deposit Repayment

Payment order

Currency: Account number of the account holder/payer: Country of the bank:
EUR **40709** **Germany**

Currency: Amount:
EUR _____

Name of account holder/payer, street, city/country:

**Seezeit Studierendenwerk Bodensee
 Universitätsstr. 10
 78464 Konstanz**

Name, Street, City, Country, Post-Code of Beneficiary-Bank

Name of Beneficiary-Bank: _____
 Street: _____
 City: _____
 Country: _____
 Post-Code: _____

Beneficiary IBAN / Account-Number: _____ BIC- / SWIFT-Code: _____

Name, Street, City, Country, Post-Code of account holder

Name of account holder: _____
 Street: _____
 City: _____
 Country: _____
 Post-Code: _____

Reference

Deposit Repayment

Detail of Charges:
 BEN – beneficiary pays costs

Wire transfer:
 Standard (SWIFT)

Signature(s)

Tenant:

X

Seezeit Studierendenwerk Bodensee:

Place, Date:
